

Codford Parish Council

Meeting Minutes

December 18th, 2017

Call to order

The Chairman called to order the regular meeting of the Parish Council at 7.00 pm on Dec 18th, 2017 in the small village hall, Codford.

Present

Cllr. A. Rennie, Cllr. B. Smith, Cllr. C. Beagley, Cllr. C. Brayne, Cllr. D. Bartlett, Cllr. E. Longlands, Cllr. S. Mitchell, and Cllr. T Thornton.

In attendance: K Grant, Clerk

0086 Apologies.

Cllr. H. Merchant. PC accepted the apologies for the reasons given *Local Government Act 1972 s85(1)*

0087 Open Forum.

No attendance to the open forum.

0088 Exclusion of the press and public.

Not applied. *Public Bodies (Admissions to Meetings) Act 1960 and Local Government Act 1972 ss100*

0089 Interests.

(i) No interests declared

(ii) Dispensations. None received.

Localism Act 2011

0090 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved without amendment and signed by the Chairman. *Local Government Act 1972*

0091 Matters Arising.

MINUTE ITEM 0073 (i)

PC submitted the letter to Western Planning Committee as requested by the CRG. This was acknowledged in an email to a member of the group.

Following a letter from the Codford Residence Group which proposed some amendments to the minutes. The Western Planning Committee amended parts of the minutes of the meeting on the 18th November as follows;

- Under Public Participation of Minute 85 replace the words 'on behalf of Codford Parish Council' with 'from Codford Parish Council'
- In Paragraph 7 of Minute 85, insert 'the nature of the legal advice was explained by Sarah Marshall, Senior Solicitor' in place of 'the nature of the legal advice was discussed'
- In Paragraph 7 of Minute 85 remove 'the weight of evidence submitted by all parties'.

PARISH STEWARD

Parish Steward scheduled to be in Codford on 18th and 19th December.

Jobs suggested for this month, mainly unblocking the drains, general tidy up of footpaths and to revisit last month's tasks.

Cllr Beagley reported that he had contacted Mr P Whyte about clearing all the grips on Chitterne road. And confirmed that the road was being gritted. Cllrs Beagley and Thornton volunteered to refill all grit bins around the village, somewhen.

WW1 CENTENARY COMMEMORATIONS

Cllr Beagley reported that the RBL would like to hold the service in St Peters Church, followed by a curry lunch in the village hall

WW1 COMMEMORATION TREE PLANTING SCHEME

PC has opted to take part in Wiltshire Council's proposal to create both a central woodland for Wiltshire and local woodlands/planting in all 18 Community Areas. Woodland Trust will provide Community Tree packs at no cost.

28 Whitebeam (Sorbus Aria) have been ordered. One for each Codford fallen man. This will be a joint community project, to include the local school and Communities/Community Groups. The area that has been proposed is alongside the village green.

ROSPA PLAY AREA SAFETY REPORT

Cllr Beagley has contacted LANDMARC who are considering taking on repairs needed on the Chill-out area.

HIGHWAYS – A36 WESTERN JUNCTION

A couple of residents have addressed their concerns about the number of accidents at this junction and are calling upon the PC to initiate a discussion to support the move to reconfiguring the junction layout. A letter to Highways England was shared. Clerk to follow up and request for a copy of the report to the survey if one was done. PC will then refer to the report.

PARKING IN CHERRY ORCHARD

School drop off times are getting out of hand. Suggestion was made to contact the head teacher of the school and propose he encourages parents to walk to school if they can. PC is also considering suggesting parents use the village hall car parks. Cllr Bartlett to consult with the VHC about this. Clerk to contact Selwood too about the parking issue.

0092 Finance

Year ending 31st March 2018.

(i) The balance of the accounts: Opening balance £9847.68

Total expenditure £12,702.60

Total income £24,555.46

Closing balance £11,852.86

Unpresented cheques £47.00 (this figure does not agree with deductions of balance from bank balance. Clerk to reconsider figures and present accounts again next meeting)

Balance of parish bank account (on 12/12/17) £11,899.86

Ring fenced monies £5,000 (Clerk to confirm the amount required for an election process, as part of the ring-fenced figure) Leaving a balance of £6,852.86

PC approved the following payments:

Wage (December) £430.50

Christmas trees for School (2016 & 2017) £90

Local Council Administration Edition £73.60

GDPR briefing session in January 2018 £42

0093 To set a Budget for the year ending 31st March 2018

Referred to next meeting for approval.

Clerk to report back about the required ring-fenced figure.

Approved and included in the annual outgoings: ROSPA Inspection of the Play parks	£163.80
ALCC Clerks Union Subs	£10
Web hosting	£120

0094 To request a Precept for the year ending 31st March 2019

Referred to next meeting for approval

0095 Planning Applications

(i) Ref: 17/11087/FUL Replacement of an existing sewage treatment works with a packaged treatment plant within the compound located in the grounds of No. 8 New Road. Replacement of existing compound fencing. No objection.

0096 Items of correspondence

REFURBISHMENT KB TELEPHONE BOX

A letter was received seeking a Grant of £200 to go towards the cost of refurbishing the KB telephone box for use as a community Larder and Free Library. PC proposed to consider this grant application in the new financial year.

0097 Area Board/Village Hall Reports

AREA BOARD

Cllr Bartlett has written a report on the roof refurbishment, for the area board.

VILLAGE HALL

No report from the VH

0098 Matters to report.

CODFORD SETTLEMENT BOUNDARIES

Cllr Smith reported that one of the residents involved had expressed the lack of communication regarding this matter and that he was considering getting in touch with the local MP.

COMMUNITY CHRISTMAS SPIRIT

Nothing to report.

SKATE PARK

Nothing to report. Cllr Brayne reported that The Youth Club has offered the facility as a point of contact should this be required.

LYONS SEAFOOD TRUCKS

Cllr Rennie reported another incident of heavy trucks going up Chitterne Road. Cllr Beagley to follow up.

0099 Agenda items for the next meeting.

- To set a Budget for the year ending 31st March 2019
- To request a Precept for the year ending 31st March 2019

Adjournment

The Chairman adjourned the meeting at 8.17 pm

The next PC meeting is scheduled for 15th January 2018.