

Codford Parish Council

Meeting Minutes

March 20th, 2017

Call to order

The Chairman called to order the regular meeting of the Parish Council at 7.30 pm on April 24th, 2017 in the small village hall, Codford.

Present

Cllr. C Beagley, Cllr. T Thornton, Cllr. D Bartlett, Cllr E. Longlands, Cllr B. Smith and Cllr. A. Rennie

In attendance: K Grant, Clerk

0001 Apologies. Cllr C. Brayne, Cllr. H. Merchant and Cllr Sue Mitchell.

PC accepted the apologies for the reasons given.

Local Government Act 1972 s85(1)

0002 Open Forum. No attendance to the open forum

0003 Interests.

(i) Cllrs to declare any Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests. None declared

(ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting. None received

0004 Approval of minutes from last meeting. The minutes which were previously circulated were taken as read and approved without amendment and signed by the Chairman.

0005 Matters Arising.

2017 Unitary and Parish Elections, 4th May

Deadline for submitting nomination forms for candidature was missed. The existing Codford councillors' term of office will cease on Monday 8 May and Codford Parish Council will not be legally able to make any decisions as a parish council from that date. The election for Codford will have to be re-run within 35 days calculated from the ordinary election date of 4th May. All 9 councillors intend to stand again. If the same number of candidates come forward through the nomination process as there are seats, then those candidates could be declared elected unopposed without a further delay to wait for the poll.

As an employee, the clerk will remain in post and only be able to act on behalf of the council. The Chairman remains in office until a new chairman is elected, and as such will carry on as Chairman.

PC agreed to hold a meeting on 8th May before standing down to consider what actions will need to be carried out before the new council can meet, do the formal delegations to the clerk and approve the annual governance statements.

Parish Steward

Will be working in Codford on the 25th and 26th. Clerk reported that he had been round the week before, weed spraying. He was told about blocked gully outside Moonrakers, opposite Budgens. He has attempted clearing this but doesn't have rods long enough to do the job. Referred it to a more specialist team. Clerk to get list of other jobs done.

Jobs he has done this month:

- 1 - filling in potholes and 'trippers'
- 2 - sweeping debris off pavements and footpaths
- 3 - clearing 'rat holes'
- 4 - Trimming verges
- 5 - clearing gulleys

Cllr Beagley reported that he had contacted Mr Whyte about the parish steward using the old council bays on Chitterne road as a temporarily dumping point, but was told WC wouldn't allow that. Cllr Smith confirmed that the sweeper had gone up the old A36 road and cleared the pavement as requested.

Neighborhood Watch

Cllr Beagley expressed the need to have 'Farm Watch' (text messaging) reinstated to run alongside the email messaging service.

Codford Symbol/Emblem

Cllr Bartlett highlighted the enormity of the task. And it was agreed to drop the idea.

Clerk

The Clerk's appointment in April 2016 was subject to a probationary period of 12 months. PC agreed this has been successfully completed and the clerk's employment will continue.

0006 Financial statement

Mr Hoareau has done the internal audit. Clerk confirmed that the balance carried over was the ringfenced figure. Clerk reported that the annual governance forms were still pending. PC agreed to approve these in the meeting on the 8th May.

To note the balance of the accounts. PC resolved to note the following;

Opening balance	£7117.19	
Total receipts	£14430.90	
Total payments	£24278.58	
Closing balance	£9847.68	
Unpresented cheques	£772	
Balance of parish bank accounts on 27 th March 2017		£10619.68
Available balance	£5569.61	

0007 Planning Applications

- Ref: 17/03025/PNTEL – *Erection of 20m shrouded monopole, 2 microwave dishes and 1 equipment cabinet at Highways land off A36, adjacent Sherrington Lane.*

Letter was received from a resident strongly objecting and registering concern about positioning an industrial style 20m mobile phone mast 750m from an existing mast, in line of sight of a listed building, without obtaining listed building consent.

PC acknowledged that there is indeed a need for an improved mobile phone signal in the village. But suggested the siting could be refined as it is too close to a listed building and would be in an AONB. To either make more of the existing mast on Station road or consider moving it slightly east or west of the proposed site.

- Ref: 17/03134/FUL – *Proposed two storey extension and internal alterations.* No objection.

0008 Items of correspondence

Dates for end of WW1 Centenary Commemorations

Andrew Murrison was contacted and he informed PC that this year has the 100th of 3rd Ypres in July and

next year the Armistice with Amiens preceding it on 8th Aug 18. And suggested Amiens given the now Commonwealth's heavy involvement and Codford's association with ANZAC. PC decided to go with November 11th Armistice which is more appropriate to Codford. And, to consider doing something indoors.

The Andover Radio Club would like to commemorate World War One and feel whatever Codford Parish have planned would be an ideal platform for their radio club to participate in, to show case amateur radio in operation. They would also give demonstrations of Morse code and voice, and if band conditions are good on the day, speak to amateurs around the world, and invite the public to have a go on a Morse code key.

0009 Area Board/Village Hall Reports

Area Board: Nothing to report. Cllr Bartlett to attend next Area board meeting. Clerk to attend the Highways meeting in May

Village Hall: Cllr Bartlett gave an update on fundraising. AGM is scheduled for the same night as the Annual Village meeting on 22nd May. The VH hire rates are being revised.

0010 Matters to report.

GRANTS

Headway Salisbury and South Wiltshire – PC decided to consider a donation next year.

BLOCKED GULLY

Parish Steward has attempted to clear this, but didn't have sufficient equipment. Has referred it to another team.

THE GEORGE

A complaint has been received from residents near the The George; loud noise caused by the demolition/construction crew in the yard behind the George Pub. This is happening early in the mornings and late in the evenings during the week and weekend. Clerk to write to the owner to ask if they would consider carrying out these activities at an acceptable time of the day.

CAR PARKED ON THE PAVEMENT

It has been reported that a car is obstructing the pavement/footpath on the High street. Owners to be contacted.

CODFORD MILESTONE

Cllr Rennie reported that this would be going up in 2 weeks' time.

0011 Agenda items for the next meeting.

Approving the Annual governance statements and Accounting statements.

Adjournment

The Chairman adjourned the meeting at 9.25 pm

The next meeting of the Parish Council will be held at 7.30 pm MONDAY 8th May 2017 in the Small Village Hall