

Codford Parish Council

Meeting Minutes

July 3rd, 2017

Call to order

The Chairman called to order the regular meeting of the Parish Council at 7.30 pm on July 3rd, 2017 in the small village hall, Codford.

Present

Cllr. C Beagley, Cllr. T Thornton, Cllr. D Bartlett, Cllr E. Longlands, Cllr. H. Merchant and Cllr S Mitchell, Cllr C. Brayne

In attendance: K Grant, Clerk

0026 Elect Chairman for 2017/18

A single nomination for Chairman, resulted in Cllr Beagley being unanimously elected. Cllr Beagley then proceeded to chair the meeting.

0027 Elect Vice Chairman for 2017/18

Cllr. Thornton was nominated and unanimously elected as vice chairman.

0028 Declarations of Acceptance of Office as Councillors for 2017/18

All members present declared their acceptance of the office of Councilors. And signed their declaration of acceptance of office witnessed by the clerk.

0029 Interests.

- (i) No interests declared
- (ii) Dispensations. None received.

0030 Apologies. Cllr. B. Smith, Cllr. A. Rennie

PC accepted the apologies for the reasons given.

Local Government Act 1972 s85(1)

0031 Open Forum.

No attendance to the open forum

0032 Review Areas of Responsibility

All Cllrs agreed to carry on with the same roles. The parish council structure was reviewed and updated with new responsibilities.

- i) RISK MANAGEMENT COMMITTEE - the full committee of councillors
- ii) PLANNING – Cllr Chris Brayne
- iii) VILLAGE HALL – Cllr Don Bartlett
- iv) FOOTPATHS + HIGHWAYS – Cllr Tom Thornton
- v) AREA BOARD – Cllr Ed Longlands
- vii) NEIGHBOURHOOD WATCH – Cllr Sue Mitchell

- viii) PERSONNEL SUB COMMITTEE – Cllr Beagley, Cllr Mitchell and Cllr Bartlett
- ix) PLAYGROUNDS WORKING GROUP – Cllr Thornton and Cllr Beagley
- x) TRANSPORT – Cllr Alasdair Rennie
- xii) HEALTH & WELLNESS – Cllr Haste Merchant

0033 Approval of minutes from last meeting.

The minutes had been previously circulated, taken as read and approved without amendment and signed by the Chairman.

0034 Matters Arising.

PARISH COUNCIL WEBSITE

The council website is now published. www.codfordpc.org.uk

PARISH STEWARD

Was in Codford on the 25th and 26th June. Jobs he has done this month include strimming and cut hedge along footpath from the High Street to Green lane, clearing pavement on Salisbury road at the Old rectory, cleaning road signs, made safe the broken horse gate on bridle path past Ivy cottages.

Priorities for July, pavement/footpath to budgens to be cleared and strimmed, general weeding through the village and trimming overgrown vegetation, check gulleys to ensure they are open to avoid floods in case of a storm.

Clerk to contact Highways again about visibility being limited by overgrowth at the turn off from Stockton, by the bridge

CLERK

Review had been scheduled to take place after PC meeting. Deliberations to be shared with full parish council at next meeting to approve any changes for the clerk.

DATES FOR THE END OF WW1 CENTENARY COMMEMORATIONS

The idea for the service in the village hall on Armistice was proposed and is yet to be put to the British Legion. Service to be in the Village hall with a poppy drop flying over. More ideas welcome.

Warminster NTG meeting minutes for the previous meeting had been circulated to all Cllrs.

0035 Financial statement

Financial report of income and expenditures up to 8/5/2017 was presented to PC.

Expenses (16/5/2017 – 3/7/2017)

£128.45 – Backup hard drive and flash drive - TF

£50 – ALCC Subscription 2017 (£40 to be refunded as subs only £10pa)

£200 – Community Café Morning

£630 – Parish Council websites – TF

£344.40 – June wages

£93 – SLCC subscriptions 2017

£32.74 + £111.25 + £40 – ANZAC Badge clean lunch and village hall hire

Cllr Thornton reported that The Australian High Commission had offered £150 to go towards the badge clean. PC agreed to let the Badge Clean Committee keep the money for future use, for purchase of chalk etc

0036 Planning Applications

(i) Ref: 17/04884/FUL Extension of reservoir embankment at Codford Water Treatment Works (WTW) to provide additional screening
NO OBJECTION

(ii) Ref: 17/05040/LBC Erect timber replacement conservatory to side of property
NO OBJECTION

(iii) Ref: 17/04662/FUL Demolition of existing redundant agricultural building and erection of new storage building
NO OBJECTION

0037 Items of correspondence

Wiltshire Citizens advice asked for a donation and PC agreed to a grant of £50
s.137 Local Government Act 1972

Councillors Briefing Note No.325

An overview of Wiltshire Council's Wiltshire online investment has been circulated to all Cllrs in the region. On the Wiltshire Online website, there is an option for residents to register their details with Wiltshire Online which means one of the team will email when fibre broadband is available. Residents are encouraged to sign up to the service as the quickest way of finding out when fibre broadband is in their area

Email was received from Mrs Bannell to report the broken gate at the end of the byway which starts at Ivy Cottages. It has fallen into a very poor state of repair and is proving very difficult to open and close, especially from horseback. It is in danger of causing an injury to both horse and rider due to broken parts lying on the ground close by and barbed wire protruding beside it. Cllr Thornton has contacted the land owner who is going to replace the gate. Parish Steward has made it safe for now.

Free planning training events have been communicated for all new Cllrs. Prompt booking is required as places are filling up fast! Chairman reminded Cllrs about the Core Strategy document, available should anyone needed it.

Email from Scottish & Southern Electricity Networks (SSEN) inviting communities to apply for the community resilience fund grant. This was discussed and it was agreed that it might be worth looking to get funding to dig the ditches which would minimize floods. Cllr Brayne to follow up on this

0038 Area Board/Village Hall Reports

Cllr Bartlett attended the area board meeting and reported that the grant application of £5000 for roof repair was successful. He also reported that there was enough money to start work on the patio doors, now that the roof repairs have been completed.

Area board have had their 1st meeting after the elections and the new chairman is Cllr Andrew Davis. The next area board meeting will be on the 7th September in Codford Village hall.

Cllr Bartlett also reported that the Village hall has been approached by two volunteers in the community who would like to put a raised rose garden in the millennium garden to commemorate the Queen's Sapphire Jubilee celebrations and to enhance the area. The budget for this is £400. VH has agreed to £200 and he put it to PC to fund the balance of £200. PC agreed to this.

s.137 Local Government Act 1972

Village Fete is on the 15th July and the secretary of the committee is calling upon any volunteers to help on the day.

Draft Wiltshire Housing Site Allocations Plan - Advance notice of consultation
Wiltshire Council's Cabinet approved the draft Wiltshire Housing Site Allocations Plan for consultation to commence in July.

0039 Matters to report.

CODFORD MILESTONE

Cllr Rennie was not available to update PC. Clerk to contact Cllr Rennie.

PAVEMENT CHERRY ORCHARD

Clerk to take photographs to send to Selwood to query this.

TREE DOWN

Tree has fallen in the Brooke on Stockton side. Cllr Thornton is dealing with this

DISABLED ACCESS FOR SURGERY

Selwood has responded to say that they are not doing any work in the area and therefore won't be taking this on.

THANK YOU

- From the treasurer of the VHC to say thank you for the 1st installment of £2500 of the grant from PC.
- From Mr. S Firth, thanking PC for £200 towards the launch of the Community Café Morning
- From Terry Foley, from Australia. with unbounded gratitude to the community effort and the respect shown by the people of Codford to the Australian Army and to Australia in the upkeep of the Australian Army "Rising Sun" symbol that was carved into a hillside by Australian troops in WW2.

GREEN LANE TRAFFIC

Cllr Mitchell highlighted the possibility of heavy load traffic coming through the village as a result of all the building works anticipated on Green Lane. PC agreed to contact concerned parties and appeal to them to advise building traffic accessing site to use New road to Green Lane.

ELECTRIC CHARGING POINTS

Cllr Mitchell suggested looking into introducing electric charging points for electric cars in the village. To consult Cllr Smith about this.

ANZAC BADGE CLEAN

This was a success with a good turnout of Australian army personnel and a group of residents. This year it was televised on 9 News in Australia. All ended up at the Social Centre for a good lunch, that was organised by Dominique Beagley and her valuable group of helpers'. Thank you to all who turned up to help on the Badge clean and with the Lunch.

0040 Agenda items for the next meeting.

Update from the personnel Subcommittee of Clerk's yearly review.

Adjournment

The Chairman adjourned the meeting at 9.10 pm

The next PC meeting is scheduled for 31st July 2017.