

# Codford Parish Council

## **Meeting Minutes**

Sept 4<sup>th</sup>, 2017

### **Call to order**

The Chairman called to order the regular meeting of the Parish Council at 7.30 pm on Sept 4th, 2017 in the small village hall, Codford.

### **Present**

Cllr. C Beagley, Cllr. T Thornton, Cllr. D Bartlett, Cllr. H. Merchant, Cllr. B. Smith, Cllr. A. Rennie, Cllr S Mitchell.

**In attendance:** K Grant, Clerk

### **0052 Apologies.**

Cllr E. Longlands, and Cllr C. Brayne

PC accepted the apologies for the reasons given.

*Local Government Act 1972 s85(1)*

### **0053 Open Forum.**

Mr Alec Thompsom attended the open forum to talk about the Milestone that's been reinstated. He thanked Cllr Rennie and his team for a job well done and gave a brief background of how it was discovered. Mr Thompsom reported that the Milestone Society were keen to have a ceremony to unveil it and offered suggestions to which PC agreed. Mr Thompsom to liaise with all parties and to organize proceedings.

Mr Thompson also raised the issue of scheduling the ANZAC badge. An expert, Dr Anthony Firth of the Local History Society, to be contacted to advise on the way forward.

### **0054 Interests.**

(i) No interests declared

(ii) Dispensations. None received.

*Localism Act 2011*

### **0055 Approval of minutes from last meeting.**

The minutes had been previously circulated, taken as read and approved without amendment and signed by the Chairman.

*Local Government Act 1972*

### **0056 Matters Arising.**

PARISH STEWARD

Clerk reported that the Parish Steward Schedule will be circulated later in the month. PC suggested jobs to go on September's priority list. To include:

- Hand clearing and cutting of growth from drainage grips and drain gully covers – Long Hedge Bridleway, High Street and Chitterne Road.
- Hand clearing of blocked drainage gullies, grips, culverts, pipes and pits (unable to jet system) – Chitterne road

- Pedestrian barriers preparation and painting – the brook on Salisbury road and across the brook on New road
- Clearing storm debris from the roads and footways – Chitterne road and Green Lane
- Hand treatment of weeds – all around the village
- Hand clearance of encroaching growth and soils from footways – Lane from Green Lane to High Street, pavement from Grove to Budgens, Salisbury road.
- Repair of small potholes in roads and on footways – filling in base of new Milestone, St Peters Church.

#### UPDATE FROM PERSONNEL SUB COMMITTEE

Cllr Mitchell presented to the PC the decision made at the annual review, by the personnel committee, to increase the Clerk's hours from 10hrs per week to 12.5hrs. Pay to be back dated to date of review. PC agreed.

#### DATES FOR THE END OF WW1 CENTENARY COMMEMORATIONS

Cllr Beagley reported that this is on the agenda for 20<sup>th</sup> September British Legion Committee meeting. To report back to PC.

#### NFU

Have requested to place 'Hare Coursing is a crime' on parish notice boards to increase awareness among the public. PC agreed

#### HOUSEHOLD RECYCLING CENTRE REFURBISHMENT PROGRAMME

Briefing notes to be availed to the public on notice boards, parish news and community FB

#### AED AWARENESS SESSION

This is scheduled for September 28<sup>th</sup> at 7.30 – 8.35 pm in the Village hall. Cllr Merchant to organise and publicise the event.

#### **0057 Financial statement**

Expenditures up to 4/9/2017

£200 – Jubilee garden (*Local Government Act 1972 s137*)

£50 – Wiltshire Citizen Advice (*Local Government Act 1972 s137*)

£206.22 – HMRC PAYE

£138.18 – September Wages

#### **0058 Planning Applications**

(i) Ref: **17/07563/FUL** *Erection of a Summer House in main garden.*

NO OBJECTION

(ii) Ref: **17/07116/FUL** *Erection of grain store and concrete apron*

NO OBJECTION

(iii) *The Wiltshire Council Codford Path No.15 Rights of Way Modification Order 2016*

MEETING ON 20<sup>th</sup> September

## **0059 Items of correspondence**

### **RUBBISH DUMPING & FOWL BIN**

Two residents from the Grove contacted the PC on separate accounts with complaints about rubbish dumping and fowl bins. They were advised to contact Wiltshire Environment Protection.

### **SEPTEMBER HIGHWAYS NEWSLETTER**

Two items in the newsletter that had been circulated to Cllrs via email were discussed. (i) Local involvement with regard to Weed Control. PC's conclusion on this was that proper training would have to be given to volunteers who took on weed spraying. The other option being volunteers manually removing weeds. (ii) Review and update the flood and snow emergency plan. Circulate the 'Be Prepared' plan to all locals.

## **0060 Area Board/Village Hall Reports**

### **AREA BOARD**

Clerk to source info and photos for Cllr Thornton's presentation for the Area Board meeting on Thursday 7<sup>th</sup> Sept. at 7pm. Grants have been received by The Woolstore, The Village Hall, The Village Fete, The Queen's Jubilee Party, Community AED, Wylve Coyotes and The Other Youth Club.

### **VILLAGE HALL**

Cllr Bartlett waiting on feedback of installation of the WW1 Map in the village hall. Essentially the 3 months trial has been agreed by the VHC

## **0061 Matters to report.**

### **PAVEMENT CHERRY ORCHARD**

Clerk yet to arrange meeting with Selwood on site.

### **DAMAGED RAILING**

Clerk has contacted Selwood about this.

### **TREE DOWN**

Cllr Thornton has moved the fallen tree from the Chitterne brook

### **DISABLED ACCESS FOR SURGERY**

Selwood would address this as and when they are working in the area. Dr's surgery has the option to wait for this opportunity or pay for the job to be done.

### **GREEN LANE TRAFFIC**

Clerk to contact concerned parties about traffic accessing sites to use New road to Green Lane.

### **ELECTRIC CHARGING POINTS**

Cllr Smith reported that he is indeed planning to install at least one charging point.

### **WORKING PARTY FOR THE PLAY PARK**

To invite volunteers to clean and clear the play park. Clerk to liaise with VHC to agree on suitable a date for this. PC informed that inspection of the play park is scheduled for a date in September.

## **0062 Agenda items for the next meeting.**

### **Adjournment**

The Chairman adjourned the meeting at 8.58 pm

**The next PC meeting is scheduled for 9<sup>th</sup> October 2017.**