

Codford Parish Council

Meeting Minutes

6 June, 2016

Call to order

The Clerk called to order the meeting of the Parish Council at 7.30 pm on June 6, 2016 in the small village hall, Codford.

1 Elect Chairman for 2016/17

A single nomination for Chairman, Mr Beagley was unanimously elected. Cllr Beagley then proceeded to chair the meeting.

2 Elect Vice Chairman for 2016/17

Mr Tom Thornton was nominated and unanimously elected as vice chairman.

3 Declarations of Acceptance of office as Cllrs for 2016/17

All members present declared their acceptance of the office of Councillors.

Present: The following persons were present: Cllr. C Beagley, Cllr. C Brayne, Cllr. S Mitchell, Cllr. A Rennie, Cllr. D Bartlett, Cllr. H Merchant and Cllr. T Thornton

In attendance: Ms K Grant, Clerk

4 Apologies

Cllr. B Smith

5 Open Forum

Proposed Development, the Grove in Codford

Mr. Mick Latham, Technical Project Manager at Selwood Housing was in attendance and updated the PC on the application for the development in the Grove in Codford. He reported that a Traffic survey had been carried out and access would not be from the High St. as Highways deemed the visibility “splays” insufficient; there is an alternative being considered. This however would mean the position of the houses will change and the proposed allotments will go by the treatment plant. A 2m acoustic fence would have to be put up at the back, alongside the A36. He suggested the PC commission a housing need survey in Codford to give Selwood a clear idea.

Mr Latham will draw another layout of the new plan, which he will avail to the PC. Mr Latham said he would find out what the architects view on Planning was and look into making the allotments available before the development, but that would mean not having sheds or water supply straight away. He is happy to come back to the PC next meeting with feedback.

Mr Latham also gave the PC valuation for the bit of land at the end of the Grove. Previously residents had asked about having it as a play area. Selwood does not maintain play areas and therefore would not put one in. PC agreed the existing play area on the Village Rec. was sufficient

The piece of land in Cherry Orchard owned by Selwood was discussed. Selwood welcomes any interest. Chairman to look in to this.

6 Review of areas of responsibilities

All Cllrs agreed to carry on without change

7 Approval of minutes from last meeting

The minutes were approved as correct and signed by The Chairman.

Open issues

Housing needs survey

PC agreed to carry out a housing needs survey.

Neighbourhood Watch and Tasking Group

Nothing to report.

Wiltshire Messaging Service

We should all endeavour to sign up.

To join or find out more visit: www.wiltsmessaging.co.uk

8 Matters Arising.

1) Speed Indicator Devices (SIDS); High Street.

The PC is still waiting to hear what the full costs are going to be before a decision is made to take part in the scheme.

2) Sign Post New Road/Chitterne Road Junction

Clerk to follow up and report back to PC

3) Codford Milestone

This is ready to go in. Notification to the highways should be made though. Cllr. Rennie to contact a source that has offered information regarding where to place it. Clerk to contact Highways Community Coordinator.

4) Petitions for Allotment Gardens

By the next meeting PC will know if this will go on or not.

5) Village Good Deed Award

Ongoing and photographs still being sourced for proposed design.

6) Independent audit of PC accounts

PC needs to find a replacement for Mr J Gibbens who has stepped down. Discussed. Cllr Brayne to contact a local accountant he knows.

7) Foul smells

Mr Stratton will be attending the next PC meeting to talk about this.

9 Approval Annual Return for year ending 31/3/2016 and Annual out goings

This was approved and returned in the previous meeting.

10 Planning Application

16/05068/TPO Planning Consultation – works to TPO tree.

Cllr Thornton reported that he had spoken to one of the residents who said the tree had been condemned, and that in the TPO concerned it is actually mentioned that the tree has been ear marked for replacement in due course. PC has decided to go with guidance from the tree officer on the matter. But also wished to mention that it will be sad to see these Horse Chestnut trees removed unnecessarily as they are a feature of that part of the village. All those trees predate the existing houses. The Application showed there were 2 replacements already planted Cllr Thornton said they were a different species; beech, and 1 was dead.

11 Items of correspondence

Citizens Advice Wiltshire approached the PC for funding which will go directly towards recruiting and training volunteers and will very quickly be converted into more advice and support available to the residents of Codford. PC agreed to give them £100 under section 137

12 Area Board/Village Hall Reports

Nothing to report from the Area Board.

Village Hall

- Cllr Barlett reported that he would find out from the organiser of the Fete what exactly they require the PC to assist with on the day.
- Queen's Birthday: Money from the Area Board was received and leaflets advertising the events have been distributed.
- The date for the VH AGM is 22nd July.
- There is a general appeal for bric a brac or books for the book stall, for sale at the Fete
- He also reported that the hire charges for the VH are set at different rates for residents and non-residents, and the booking Clerk needs to know the exact boundaries of the civil parish to ensure the right amounts are charged.
- The capacity of the VH was queried and discussed. This needs to be established to avoid hosting numbers that may not be covered by insurance.
- He also reported that the VHC Chairman was looking to reinstate the Friends to the Village Hall Scheme.
- The funding committee is sourcing hard quotes to help the VHC workout their targets.
- The playground - who is the point of contact? - was discussed. PC is not looking to do any refurbishment presently.

AED: Cllr Bartlett has made it easier to follow instructions for use on both units in the village. Cllr Merchant reported that the signage needs to be done and would have to contact the PC for funds towards this.

13 Matters to report

COMMUNITY INFRASTRUCTURE LEVY

i) Village Hall Development

ii) Highways in respect of how much gets done, the PC might have to do some of the work.

These were two options the PC proposed could be funded by the levy.

Visit www.wiltshire.gov.uk/communityinfrastructurelevy for more information.

DEMENTIA FRIENDS IN CODFORD

Wiltshire Council's Community Engagement Manager wrote to inform the PC, that they were working towards Warminster becoming a Dementia Friendly community. With Alzheimer's Support they hope to deliver "Dementia Friends" sessions which last only 1 hour, targeting all of the groups and organisations, businesses and individuals in the village. The hour session is **free** and participants become a "Dementia Friend" and get a badge!

PC agreed to host the session in Codford Village Hall.

IN HOUSE TRAINING

One area has been identified: Town and Country Planning. Clerk to follow this up with WALC to arrange training for Cllrs.

PLANNING; BURY HOUSE; Mr Martyr

Has requested PC's support with his application.

Cllr Brayne reported Mr Martyr's concerns and these were discussed. He updated the PC on the changes of emphasis Central Govt. want to see regarding Town and Country Planning. PC reiterated that their role is only consultative and cannot consider anything without sight of, at least, outline drawings/plans of proposals. To wait till sight of same in this case. PC has taken advice from Christopher Newbury and is now aware that they can ask for an application to be called in, "in any event", which may prove helpful in this case.

MATTERS RAISED AT THE ANNUAL VILLAGE MEETING

The Paddocks: PC write to the owner informing him of the issues that were raised at the Annual Village Meeting.

The George: It was agreed there was no need to send another letter to the owner.

Adjournment

The meeting adjourned at 9.22pm

The next meeting of the Parish Council will be held at 7.30 pm MONDAY 11th July 2016 at the Village Hall

MATTERS OUTSTANDING

Tree Planting High Street