

# Codford Parish Council

## **Meeting Minutes**

May 8th, 2017

### **Call to order**

The Chairman called to order the regular meeting of the Parish Council at 7.30 pm on May 8th, 2017 in the small village hall, Codford.

### **Present**

Cllr. C Beagley, Cllr. T Thornton, Cllr. D Bartlett, Cllr E. Longlands, Cllr B. Smith, Cllr. A. Rennie, Cllr. H. Merchant and Cllr S Mitchell.

**In attendance:** K Grant, Clerk

### **0014 Apologies.** Cllr C. Brayne

PC accepted the apologies for the reasons given.

*Local Government Act 1972 s85(1)*

### **0015 Open Forum.**

Mr D Marshman attended the open forum. Ref: Planning application, *17/01535/FUL to form additional access onto public highway, demolish part wall, build new wall pillar and drop kerb.*

PC supports this application.

### **0016 Interests.**

(i) No interests declared

(ii) Dispensations. None received.

### **0017 Approval of minutes from last meeting.**

The minutes had been previously circulated, taken as read and approved without amendment and signed by the Chairman.

### **0018 Matters Arising.**

Unitary Elections

Cllr Christopher Newbury elected for Warminster Copheap and Wylve. Cllr Beagley reported that there was a 40% turnout in Wiltshire for the elections.

No new dates have been communicated yet for the election re-run for Codford, possibly not likely to run on the 8<sup>th</sup> June (General elections)

Parish Steward

Was in Codford on the 25<sup>th</sup> and 26<sup>th</sup>.

Jobs he has done this month:

- 1 - filling in potholes and 'trippers'
- 2 - sweeping debris off pavements and footpaths
- 3 - clearing 'rat holes'
- 4 - Trimming verges
- 5 - clearing gulleys

Clerk to follow up with Mr Whyte about the collapsed gully, Chitterne Road.

## Neighbourhood Watch

Cllr Beagley expressed the need to have 'Farm Watch' (text messaging) reinstated to run alongside the email messaging service. Cllr Mitchell reported this is not likely to be reinstated.

## Clerk

Date to be scheduled to have a formal review of the clerk's role and responsibilities in the past year.

## Dates for end of WW1 Centenary Commemorations

The idea for the service in the village hall on Armistice is yet to be presented to the British Legion.

## Area Board/Village Hall Report

Cllr Bartlett to attend next Area board meeting to follow up on grant application. Clerk to attend the Highways meeting on 15th May

Village Hall: Cllr Bartlett reported that work on the roof has started and should be finished by the end of May. Fete might be under threat if volunteers are not found to help organise it. AGM is scheduled for the same night as the Annual Village meeting on 22<sup>nd</sup> May. The VH hire rates are being revised.

## 0019 Financial statement

Financial report of income and expenditures up to 8/5/2017 was presented to PC.

### INCOME

21.4.1027 – Precepts – 7,245.61

### EXPENDITURE

31/3/2017 – Audit Training - £18

27/4/2017 – Community First Insurance - £211.23

24/4/2017 – Wages - £344.40

25/4/2017 – ANZAC - Bugler - £80                      - Piper - £100                      - Hall hire - £45

25/4/2017 – Village hall annual fee - £1000

– Village hall grant - £2500

1/4/2017 – WALC Subs - £322.58

24/4/2017 – St Marys PCC - £700

24/4/2017 – St Peters PCC - £200

8/5/2017 – Notice board repair - £44.05

8/5/2017 – May Wages - £344.40

Clerk presented an invoice for a camera, backup hard drive/flash drive. PC agreed to the backup drive but not a camera. Funded by the Transparency Fund.

ALCC membership fee of £10 was also approved by the PC.

## 0020 Approve the Annual Governance Statement

Following a review of the PC's governance arrangements and action plan to address any significant governance issues, the annual governance statement was approved and signed.

## 0021 Approve the Accounting Statements

Reviewed and approved.

## 0022 Planning Applications

- Ref: 17/03025/PNTEL – Erection of 20m shrouded monopole, 2 microwave dishes and 1 equipment cabinet at Highways land off A36, adjacent Sherrington Lane.

Cllr Beagley and Cllr Newbury met to view the proposed site and agree the site isn't suitable. Cllr Newbury to follow up.

A suggestion, proposing use of the Village Hall Premises siting a £4500 annual rent fee was discussed and agreed it might not be effective having the mast in the middle of the village.

*(i) Ref: 17/02144/FUL New package domestic waste water treatment plant to replace septic tank. --*

- Circulated to Cllrs in April. No objection

*(ii) Ref: 17/02888/FUL Construction of porch, roof installation and solar thermal panels. No objection*

*(iii) Ref: 17/01535/FUL to form additional access onto public highway ... No objection*

*(iv) Ref: 17/03334/FUL Single Storey Rear Extension. No objection*

### **0023 Approve and adopt PC policies**

Standing Orders

Risk Management policy

Financial Regulations

Health and Safety

These were approved and adopted at this meeting.

### **0024 Matters to report.**

THE GEORGE

Considerable amount of work going on at the George.

CODFORD MILESTONE

Cllr Rennie reported that this now ready to be installed. Awaiting availability of the specialist team who will be carrying out the installation.

PAVEMENT CHERRY ORCHARD

Consider contacting Selwood about path.

TREE DOWN

Tree has fallen in the Brooke on Stockton side. Cllr Thornton was not available to let PC know if he had been in touch with land owner.

DISABLED ACCESS FOR SURGERY

Selwood to be contacted, to consider dropping the kerb in front of the surgery.

### **Items of correspondence**

Cllr Beagley reported he had received a letter from members of the community looking to start a Community Café morning. Seeking a grant of £250. PC agreed to £200

*s.137 Local Government Act 1972*

THANK YOU

Thank you letters have been received from Bobby Trust, Victim Support, St Mary's PCC and Help Counselling Services

### **0025 Agenda items for the next meeting.**

#### **Adjournment**

The Chairman adjourned the meeting at 9.25 pm

**The Annual Village meeting is on 22<sup>nd</sup> May 2017. Next PC meeting is scheduled for 26<sup>th</sup> June 2017.**