

## Codford Parish Council – Meeting Minutes – Jan 11<sup>th</sup>, 2021

### Present

Cllr. A. Rennie, Cllr. B. Smith, Cllr. C. Brayne, Cllr. C. Beagley, Cllr. D. Williams, Cllr D. Bartlett, Cllr. S. Howe, Cllr S. Mitchell, and Cllr. T Thornton.

### In attendance:

K. Grant, Clerk

### 0079 Apologies

None

*Local Government Act 1972 s85(1)*

### 0080 Open Forum.

No attendance

### 0081 Interests.

(i) None declared.

(ii) Dispensations. None received. *Localism Act 2011*

### 0082 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved and signed by the Chairman.

*Local Government Act 1972*

### 0083 Matters Arising

(i) PARISH STEWARD

PS reported the potholes on Green Lane had been done by the fast patcher. He is currently doing all the potholes that appeared over the Christmas period

Jobs for PS:

- general clear up footpaths and pavements; St. Mary's, High Street and Chitterne road

- clear blocked gulleys near the white railings on Salisbury road.

- potholes on Green road

(ii) ROSPA

PC approved the £1000 budget for the play park renovations. Alec Thomson will carry out works and submit receipts for reimbursement.

(iii) PARKING ON THE HIGH STREET

Clerk waiting for Waiting Restrictions forms to be returned.

### 0084 Finance

(i) The balance of the accounts:

Bank balance to date; 11/01/2021, is £12,228.07

(ii) Payments approved by PC

COVID SIGNS (Play park) £34.61

Wages (December & January) £344.50 x2

PAYE £86 x2

(iii) Budget Forecast 2021/22

Clerk presented the budget forecast which was reviewed and approved by PC. Suggestion was made to review clerk's wages.

Clerk provided current pay scales to the Staff committee who proposed a back pay for 2 years and a salary increase to the current National Salary Award for clerks.

(iii) Precept for 2021/22 was then agreed at £18984.50. The Council Tax base is 352.65 which makes it 53.83 per household p/a (1.02p per wk.)

### 0085 Planning Applications

(i) Planning Applications:

1. 20/11239/TPO: Work to TPO Trees, T1 - Sycamore tree – fell, 4 Bury Mead, Codford, BA12 ONU

*PC's view is the tree should be felled if it is diseased, following valid objection from residents. And a replacement tree planted if the required. Clerk to consult the tree surgeon.*

2. 20/10576/FUL: Demolish existing rear kitchen and sunroom and replace with single storey rear extension, internal works to first floor and new window to front elevation, 72 High Street, Codford, Wiltshire, BA12 0ND

*No objection*

3. 21/00014/ENF - Manor Lodge, High Street, Codford - Alleged breach of condition 3 of W/06/03185/FUL regarding use of cottage.

*Ongoing.*

### **0086 Items of correspondence.**

#### COMMUNITY SPEED WATCH

Following the lack of volunteers for the scheme, and history of this not being successful in other communities, Mike Davidson (NHW coordinator) shared an email from Cllr Bridget Wayman, Wiltshire Cabinet Member for Highways, Transport and Waste, stating that the police now a mobile camera unit which is intended to be used to support communities where speeding is a problem or where there are cluster sites of road traffic collisions. Funding is limited and only a small number of sites can be redesigned each year. She called upon the mobile unit to be proactive in selecting sites in each community area which will help send a message to speeding drivers (by issuing them with speeding tickets) to slow down and called for a more positive response from the local police neighbourhood teams to join CSW groups.

### **0087 Area Board/Village Hall Reports**

#### AREA BOARD

Next meeting of the area board is on 4<sup>th</sup> Feb, 2021

#### VH

Cllr. Bartlett offered nothing to report as facility is currently closed. But noted that bills still need to be paid so it's tough. He reported that the Thursday team continue to volunteer as usual

### **0088 Matters to report/AOB**

#### DAMAGED NEW ROAD SIGN

Clerk has reported this to WC Highways who will be coming out to repair the damage.

#### OVERGROWN VEGETATION

Cllr Thornton and Cllr Williams cut down and killed young willow trees growing in the retaining wall near the brook along Salisbury road. A vote of thanks was awarded to them by the Chair on behalf of PC.

#### COVID SIGNS

Signs were ordered and delivered. Alec Thomson has kindly offered to put them up.

#### BREAK INS AT NEW ROAD SERVICE STATION

Cllr Smith reported several break ins at the service station/shop; complete set of wheels have been stolen from one of the coaches, diesel siphoned out of a vehicle and persons have been sited/seen behaving suspiciously around the back of the shop. The matter was immediately reported to the police who have not been helpful. Cllr Smith is extremely disappointed with the police response and intends to take the matter further. PC proposed and agreed to intervene and complain about poor quality policing. Clerk to follow up.

#### MANHOLE – HIGH STREET

On going issue of foul smells on the high street had triggered a scheduled visit from the environment agency team to try and locate the source. This has now been postponed due to the second lockdown. Residents have been informed.

#### RETIREMENT

Two Cllrs will be stepping down in the new election term; Cllr Beagley and Cllr Mitchell. PC to suggest members to co-opt. Clerk would like to attend online training 'How to find new Local Councillors', PC agreed. Training costs £30 per head. Cllr Brayne has offered to assist with Publicity/advertising.

#### REVIEW THE VILLAGE EMERGENCY PLAN

PC discussed, and next step is to scout for volunteers from the community.

### **0089 Agenda items for the next meeting**

REVIEW OF PC POLICIES

2021 Meeting dates: 10th May (after Village meeting?), 19th July, 6th September, 11th October, and 15th November

### **Adjournment**

The Chairman adjourned the meeting at 8.40pm

**The next PC meeting is scheduled for 22<sup>nd</sup> March 2021**