

Codford Parish Council – Meeting Minutes – March 22nd, 2021

Present

Cllr. A. Rennie, Cllr. B. Smith, Cllr. C. Brayne, Cllr. C. Beagley, Cllr. D. Williams, Cllr D. Bartlett, Cllr. S. Howe, Cllr S. Mitchell, and Cllr. T Thornton.

In attendance:

1. Sarah Dorrington (candidate for 2021 Councillor Elections)
2. Jonathan Nuth, Brian, and Meg Piper (Ref: Planning Application 20/11203/FUL; The Land North, of the A36, Codford, BA12 0NS)
3. K. Grant, Clerk

0090 Apologies

None

Local Government Act 1972 s85(1)

0091 Open Forum.

No attendance.

0092 Interests.

(i) None declared.

(ii) Dispensations. None received. *Localism Act 2011*

0093 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved and signed by the Chairman.

Local Government Act 1972

0094 Matters Arising

(i) NOMINATIONS

Two new candidates, Sarah Doddington and Graeme Muckley, have submitted their nominations, alongside the existing 7 councilors for the 6th of May Parish and Town Council elections.

(ii) PARISH STEWARD

PS reported that he was only able to do some of the potholes on Green road. To complete job on a future date.

Jobs for PS:

- potholes New road
- potholes on Green road

(ii) PLAY PARK RENOVATIONS

Mr. Thomson has started refurbishing the play park in line with ROSPA inspection recommendations.

(iii) PARKING ON THE HIGH STREET

Request forms have now been submitted.

0095 Finance

(i) End of year Accounts (attached and also available on the PC website)

(ii) The balance of the accounts:

Bank balance to date; 22/03/2021, is £9642.90

(iii) Payments approved by PC

Play park renovations	£743.90
Wages (Feb&Mar)	£452.33 x2
PAYE	£113 x2

0096 Planning Applications

(i) Planning Applications:

1. 20/11203/FUL; The Land North, of the A36, Codford, BA12 0NS (going to appeal)

Parish Council has agreed to support this application as an exception site.

2. 21/01558/VAR; Variation of Condition. Orchard House, Green Lane, Codford, BA12 0NY

No Objection

3. 21/01469/VAR; Variation of Condition. Manor House Cottage, High Street, Codford, Warminster, BA12 0NF
Object; Reason for objection:

The applicant is conflating highway matters with occupancy ones. Highways made no presumption that the cottage occupants would not have a vehicle, they sought to simply prevent the occupants parking on the High Street. The occupancy condition restriction to Manor House household members was/is to ensure that "there shall be no subdivision of this single residential planning unit". Letting out the Cottage/Lodge to a separate household is a flagrant breach of this condition on which the cottage was permitted to be built as an annex for elderly relatives. Therefore, it cannot be let out without this condition being lifted in its entirety, not simply filleted to render it meaningless.

Also, when permission was granted the applicants were advised that should they make "a future application to separate this annex.... into a separate dwelling, an affordable housing contribution would be required".

4. 20/11037/FUL; George Hotel, High Street, Codford, Wiltshire, BA12 0NG

PC asked for this application to be called in to the Planning Committee. On going

0097 Items of correspondence.

THANK YOU

Thank you letter from the local primary school for the donation of £400 towards purchase of computers.

0098 Area Board/Village Hall Reports

AREA BOARD - Next meeting of the area board is on 24th June 2021.

CATG – Codford High Street. Signs to Lyons Seafood: awaiting response from HE.

VH - Cllr. Bartlett reported that CVHMC have agreed to purchase a floor scrubber for cleaning the sports hall. PC is considering paying for this equipment, quoted at around £2000.

He also reported that the committee would like to have their AGM on the same date as the Parish Annual Village meeting. Date has been scheduled for 10th May 2021.

0099 Matters to report/AOB

SKIP ON THE HIGH STREET

Clerk to follow up with WC Highways.

OVER SPEEDING ON CHITTERNE ROAD

Cllr Rennie reported that he had been approached by a resident looking to carry out a petition about speeding on Chitterne road. PC is waiting for metro count which was requested September 2020.

OVERFLOW FROM SEPTIC TANK

Cllr Rennie has received concerns from residents on Church Lane about pipe discharging (clear) water from a septic tank into the brook, that smells. Cllr Williams reported that the problem was being dealt with.

BREAK INS AT NEW ROAD SERVICE STATION

Cllr Smith has heard a response from the police, though not a satisfactory one.

FOUL SMELL FROM MANHOLE – HIGH STREET

Issue has now been resolved.

RETIREMENT

A vote of thanks was proposed by Cllr Bartlett and recorded, to Cllr Mitchel and Cllr Beagley for their contribution to the community as councillors.

ALLOTMENTS

VHMC identified a parcel of land on the village hall grounds that could be allocated to allotments. PC resolved that the supply of land for allotments shall be made by leasing this part of the village hall grounds for a peppercorn rent to the Allotment Association. Cllr Brayne will put any arrangements in place for this to happen.

DOG SIGNS (FOULING)

Clerk reminded to follow up on this.

MICROSOFT SUBSCRIPTION

Clerk requested for a business Microsoft account which would be more substantial than the free basic account that is currently being used. PC agreed.

NEW CANDIDATE

Sarah Dorrington, introduced herself to PC. She has experience of working in the community as a school governor. Plus, she has planning and management skills in the IT space in project management. She was duly welcomed.

0100 Agenda items for the next meeting

REVIEW OF PC POLICIES

2021 Meeting dates:19th July 6th September 11th October, and 15th November

Adjournment

The Chairman adjourned the meeting at 8.50pm

The next PC meeting is scheduled for 17th May 2021. Annual Village meeting is scheduled for 10th May 2021.

Accounts for CODFORD PARISH COUNCIL

Date	Item/Description	Cheque No.	Paid In	Paid Out	Running Total
	Balance brought forward				£9,256.78
06/04/20	HMRC	BACS		86.00	£9,170.78
06/04/20	APRIL WAGE	BACS		344.50	£8,826.28
07/04/20	CIL 3RD INSTALLMENT		841.21		£9,667.49
21/04/20	WASTE BINS	BACS		169.99	£9,497.50
24/04/20	PRECEPT 1ST INSTALLMENT		7,853		£17,350.50
28/04/20	ANNUAL STAFF EXPENCES	BACS		150	£17,200.50
01/05/20	WEBSITE	BACS		130	£17,070.50
05/05/20	MARIE CURIE	BACS		100.00	£16,970.50
05/05/20	THE WILTSHIRE BOBBY TRUST	BACS		50.00	£16,920.50
22/05/20	HMRC	BACS		86.00	£16,834.50
23/05/20	MAY WAGE	BACS		344.50	£16,490.00
18/05/20	VH ANNUAL GRANT	BACS		1000.00	£15,490.00
18/05/20	VH GRANT 1ST INSTALLMENT	BACS		2500.00	£12,990.00
09/06/20	ST MARYS PCC GRANT	BACS		700.00	£12,290.00
11/06/20	COMMUNITY FIRST INSURANCE	BACS		204.31	£12,085.69
22/06/20	HMRC	BACS		86.00	£11,999.69
22/06/20	JUNE WAGE	BACS		344.50	£11,655.19
06/07/20	WASTE BIN	BACS		85.00	£11,570.19
06/07/20	CODFORD ST PETERS PCC	BACS		200.00	£11,370.19
21/07/20	HMRC	BACS		86.00	£11,284.19
21/07/20	JULY WAGE	BACS		344.5	£10,939.69
05/08/20	SLCC SUBS	BACS		109.00	£10,830.69
27/08/20	WALC + NALC Subs		825	350.42	£10,480.27
20/08/20	HMRC	BACS		86.00	£10,394.27
20/08/20	AUGUST WAGE	BACS		344.50	£10,049.77
07/09/20	CODFORD CATERPILLARS	BACS		500.00	£9,549.77
22/09/20	HMRC	BACS		86.00	£9,463.77
22/09/20	SEPT WAGE	BACS		344.50	£9,119.27
27/09/20	PRECEPT 2ND INSTALLMENT		7853.00		£16,972.27
19/10/20	WASTE BINS	BACS		260.00	£16,712.27
22/10/20	HMRC	BACS		86.00	£16,626.27
22/10/20	OCT WAGE	BACS		344.50	£16,281.77
05/11/20	VH GRANT 2ND INSTALLMENT	BACS		2500.00	£13,781.77
05/11/20	ROSPA PLAYGROUND INSPECTION	BACS		168.60	£13,613.17
22/11/20	HMRC	BACS		86.00	£13,527.17
22/11/20	NOV WAGE	BACS		344.50	£13,182.67
25/11/20	IDVERDE WASTE COLLECTION	BACS		93.60	£13,089.07
22/12/20	HMRC	BACS		86.00	£13,003.07
22/12/20	DEC WAGE	BACS		344.50	£12,658.57
22/01/21	WYLYE VALLEY SCHOOL	BACS		400.00	£12,258.57
22/01/21	LANDMARC SIGNS	BACS		34.61	£12,223.96
22/01/21	PLAY PARK RENOVATIONS	BACS		743.90	£11,480.06
22/01/21	HMRC	BACS		86.00	£11,394.06
22/01/21	JAN WAGE	BACS		344.50	£11,049.56
18/02/21	WALC TRAINING	BACS		36.00	£11,013.56
18/02/21	HMRC	BACS		113.00	£10,900.56
18/02/21	FEB WAGE	BACS		452.33	£10,448.23
10/03/21	EXTERNAL AUDIT	BACS		240.00	£10,208.23
20/03/21	HMRC	BACS		113.00	£10,095.23
20/03/21	MAR WAGE	BACS		452.33	£9,642.90
			16547.21	16161.09	
	Closing End Balance				£9,642.90

CODFORD PARISH COUNCIL - END OF YEAR ACCOUNTS

INCOME 2020/21

DATE	B/F	SUND	PRECEPT	BC/F	T/F	AED/F	TOTAL
01/04/20	6017.45			432.64	623.73	2182.96	9256.78
24/04/20			7853			250	
07/04/20	CIL					841.21	
25/09/20			7853			250	
TOTAL	6017.45		15706	432.64	623.73	3524.17	25803.99

EXPENDITURE 2020/21

STAFF COSTS (Includes wage, PAYE, and expenses)	5585.66	
ANNUAL OUTGOINGS	3195.93	(+ new payment to Ide Verde)
S137	1050	
MISC.EXPENSES	1293.50	
T/FUND (Web hosting)	130	T/FUND Balance - 493.73
AED/FUND	-	AED/FUND Balance – 3524.17
TOTAL EXPENDITURE	16161.09	
TOTAL BALANCE	9642.90	

BALANCE AT BANK ON 22nd March 2021 **9642.90**

BALANCE BROUGHT FORWARD (INCLUDES RING FENCED FIGURE £5,000)

VAT STILL TO CLAIM - 182.87 (18/19), 204.55 (19/20)

Signed: KARUNGI GRANT
22nd March 2021

