

Codford Parish Council – Meeting Minutes – Nov 30th, 2020

Present

Cllr. B. Smith, Cllr. C. Brayne, Cllr. C. Beagley, Cllr. D. Williams, Cllr D. Bartlett, Cllr. A. Rennie, Cllr S. Mitchell, and Cllr. T Thornton.

In attendance:

K. Grant, Clerk

0068 Apologies

Cllr. S. Howe

Local Government Act 1972 s85(1)

0069 Open Forum.

1. Mike Davidson (NEIGHBOURHOOD WATCH) attended to update on Neighbourhood Watch. He reported the police had stopped issuing the newsletters in 2015, which resulted in those without emails or a SMART phone being cut off. The changes made in the police organisation, have greatly affected communication with the Council and neighbourhood. The secure messaging system was also affected by GDPR rules and has not been fully updated. He reported meeting with Cllr Mitchell and a representative of the Community Policing Team, who informed them of the recent changes to police deployment locally which will now make a difference. Plan is to try and rejuvenate Neighbourhood Watch in the new year. He called upon the PC to encourage people to use 101 (which has improved) to report issues and concerns. He emphasised that any contact with the police must be done by the witness. He mentioned the Next-door app which is a good system that links many households in the community. He touched on the issue of loneliness and how people coped through the pandemic. Also mentioned that Neighbourhood watch had been volunteered to help where needed as far as linking people in the village was concerned.

2. Kyriakos Christodoulou (CODFORD TEAROOMS) attended to update PC on progress, a change of use for tearooms and hair saloon application is being submitted next week. Application for only one new flat upstairs will be submitted in due course.

0070 Interests.

(i) None declared.

(ii) Dispensations. None received. *Localism Act 2011*

0071 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved and signed by the Chairman.

Local Government Act 1972

0072 Matters Arising

(i) PARISH STEWARD

Parish Steward was only able to attend one day in Codford. He cleared leaves on footpaths.

Jobs for PS:

- general clear up footpaths and pavements
- clearing fallen leaves on Green road and Salisbury road
- potholes on Green road

The overgrown hedge beside the brook bridge on Chitterne road is private. PS advised to contact the homeowner about it. Clerk has done so.

(iii) ALLOTMENTS

PC has agreed that there is a need for allotments. Cllr Brayne presented a brief on the ins and outs of allotments and forming an allotment society. PC discussed the suggestion made, the parcel of land on the village green south east of the tennis courts. A decision to bring this up in the Annual Village meeting to consult the community.

(iii) ROSPA

Remedial work suggested in the annual report has be carried out by Alec Thomsom. He has advised the PC that the entire play park is due some level of renovation which would help maintain it. PC have considered carrying out these renovations if the funds are available. Clerk to investigate and report back.

(iv) PARKING ON THE HIGH STREET

Clerk waiting for Waiting Restrictions forms to be returned.

PARKING BAYS

Site visit with Jamie Spratt and Kirsty Newton (SELWOOD HOUSING) on Thursday 26th. They advised that unfortunately the proposal to locate a site for provision of more parking spaces will not be followed through as this is very costly; a single new parking bay is priced at £5000. Parking bay lines will be repainted for the spaces opposite the school

GULLEYS

Cllr Beagley reported the grips had been cleared. Clerk to follow up with PS to see if gullies can be emptied.

0073 Finance

(i) The balance of the accounts:

Bank balance to date; 30/11/2020, is £13,089.07

(ii) Amendment of the Accounting Statements 2019/20 – Section 2

Clerk had to revise statements following query from PFK (External Auditors). Form was reviewed and signed by the chair and re submitted.

(iii) Payments approved by PC

VH grant 2/2	-£2500
ROSPA Play park inspection	-£168.60
Ideverde annual waste collection	- £93.60
Wages (November)	-£344.50
PAYE	-£86

Proposed budget for Play park renovations (total £1000):

2 Teenager swing seats £128

2 Baby swing seats £130

100 Bolt Caps £100

6mX4m special artificial grass £500

Tape and adhesive to secure grass - £70

Roll of quality roofing felt £49

PC have provisionally agreed to the proposed budget pending funds availability. Clerk to provide accounts breakdown.

0074 Planning Applications

(i) Planning Applications:

None.

20/00721/ENF - The George Hotel, High Street, Codford - Alleged unauthorised change of use. Mark Williams, enforcement officer, visited the site and has advised the property owner to put in an application for the change of use for the hair salon. He also confirmed that the proposed B&B can only be reinstated with an existing pub.

0075 Items of correspondence.

THE GEORGE TEA ROOMS

Ref: 0068 OPEN FORUM ... (2)

COMMUNITY SPEED WATCH

So far only 2 members of the community have volunteered!

Volunteers are needed to work within a CSW Team for Codford and a Team Leader to be identified. Anyone interested will need to complete and submit an Expression of Interest available from the parish clerk. Once submitted this will trigger a training Email. The potential Team Leader will also then be contacted for vetting.

SKATE PARK

Another letter has been received from a young member of the community appealing to the PC for support in building a skate park in the village. Cllr Rennie has volunteered to help with this venture. PC are happy to support this but consider that the initiative should come from the youth who are tasked with fundraising, grants for such projects tend to be match funded.

GET OUT GET ACTIVE

Training cancelled due to second lockdown.

NEW APPOINTMENT

Mr Martin Rose will be leaving his role as Principal Traffic Engineer to move to local highways as the Area Manager (Central). A new engineer will appointed over the next few months to support the Warminster CATG.

0076 Area Board/Village Hall Reports

AREA BOARD

Next meeting of the area board is on 4th Feb, 2021

Clerk attended the virtual CATG meeting on 12th November and the update note logged in the minutes; the Codford High Street, signs to Lyons Seafoods on the A36, proposal submitted to HE still awaiting approval.

Mr. Rose will resubmit proposal.

VH

Cllr Bartlett offered a vote of thanks to the PC for the £2500 grant, on behalf the VH PC was updated on the changes in office of the VH and VHMC. A new bar supervisor has been appointed. A new member of staff has been recruited to take on the Friday fish and chips. There has also been changes with the Treasurer's role, who will be working with a paid bookkeeper.

0077 Matters to report/AOB

DAMAGE ON STOCKTON BRIDGE

Clerk resubmitted this on MyWiltshire

BURNING PLASTICS

Another complaint received of burning rubbish that smelt of burning plastic.

DAMAGED SIGN

Cllr Smith reported a damaged signpost, caused by large vehicle reversing. Unfortunately, the reg. was not obtained. Clerk to report this to HE

OVERGROWN GRASS VERGE

Cllr Brayne reported that the overgrown grass verge on the foot path connecting Green Lane to Cherry Orchard had been cleared and concerns had been reported about the ecological impact this has had on the existing wildlife. Clerk confirmed Selwood, who own the land, cleared it in an attempt to restore the grass verge and also discourage dumping of green waste, plus getting rid of the brambles that had taken over the verge. Residents close to the site complained about how unsightly it had become. Suggestion was made to plant a hedge on the border.

COVID SIGNS

Approval sought by clerk to source weatherproof generic signs, preferably from Land marc, to use in the play park as the homemade ones are not fit for purpose in this weather.

SUBSTANCE ABUSE

Suspicious behaviour noted near Ivy Cottages. Advice to be vigilant and report any concerns to the police.

0078 Agenda items for the next meeting

REVIEW OF PC POLICIES

REVIEW THE VILLAGE EMERGENCY PLAN – PC identified the CMS emergency plan which can be adopted. Clerk to follow up.

Adjournment

The Chairman adjourned the meeting at 9.12pm and wished everyone a Merry Christmas. Clerk to circulated proposed dates for meetings in 2021

The next PC meeting is scheduled for 11th January 2021