

Codford Parish Council – Meeting Minutes – July 11th, 2022

Present

D. Bartlett **DB**
C. Brayne **CB**
S. Howe **SH**
J. Neville **JN**
A. Rennie **AR**
T Thornton **TT**
D Williams **DW**

Apologies (Local Government Act 1972 s85(1))

S. Dorrington **SD**
B. Smith **BS**

In attendance:

K. Grant, Clerk **KG**

0021 Election of Chair and signing of Declaration of Acceptance of Office LGA 1972 ss 15 & 34

Resolved: Councillor Don Bartlett Proposed Councillor Tom Thornton. Seconded Councillor Chris Brayne. All agreed.

Chairman to sign their Acceptance of Office:

LGA 1972 Section 83(4) (a) A person elected to Office of Chairman of a Parish Council shall – in the case of a Chairman at the meeting at which he is elected make in the presence of the Proper Officer of the Council and deliver to the Council, a declaration of acceptance of office in a form prescribed by an order of the Secretary of State.

Resolved: Clerk witnessed the Chairman signing his Acceptance of Office.

0022 Election of Vice Chairman LGA 1972 ss 15 & 34

Resolved: Councillor Tom Thornton Proposed Councillor Chris Brayne. Seconded Councillor David Williams. All Agreed.

Vice Chairman to sign their Acceptance of Office:

LGA 1972 Section 83(4) (a) A person elected to Office of Chairman of a Parish Council shall – in the case of a Vice Chairman at the meeting at which he is elected make in the presence of the Proper Officer of the Council and deliver to the Council, a declaration of acceptance of office in a form prescribed by an order of the Secretary of State.

Resolved: Clerk witnessed the Vice Chairman signing his declaration of Acceptance of Office.

0023 Signing of Declaration of Acceptance of Office, Councillors Acceptance of Office

LGA 1972 Section 83(4) (a) Councillors present at the meeting, in the presence of the Proper Officer of the Council, made a declaration of acceptance of office in a form prescribed by an order of the Secretary of State.

Cllr Dorrington, Cllr Rennie and Cllr Smith were not in attendance, and must execute new declarations at the next Parish Council meeting.

Resolved: Clerk witnessed the Councillors, present, sign their declaration of Acceptance of Office

0024 Co-option of a candidate to fill the existing vacancy

A written application for the office of Parish Councilor was received and considered by Parish Council prior to the meeting. Councillor Tom Thornton Proposed Mr Jon Neville Seconded Councillor Chris Brayne. All Agreed. The successful candidate received an absolute majority of those present and voting.

Resolved: Clerk witnessed Councillor Neville sign the declaration of Acceptance of Office

0025 Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Resolved: Councillor Brendan Smith and Councillor Sarah Dorrington had sent their apologies. Council approved reasons for absence.

0026 Open Forum *Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.*

Kyriakos Christodoulou, Darren Hatcher, Neil Pannell, Lisa Stephenson, Sue & Francis Watt, Dot Gibberns and Chris Sloane attended Re: Planning application: 20/11037/FUL; George Hotel, High Street, Codford, Wiltshire, BA12 ONG - Attendees wanted to know if PC supports the planning application for change of use? PC agreed to discuss the matter at a future meeting.

- Communication from the planning officer dealing with the application was shared and discussed. PC to discuss registering The George as an asset of community; on the basis that it's the last pub in the village. PC advised attendees to the open forum to seek further guidance/clarification from Wiltshire Planning and development.

0027 Dispensations (Localism Act 2011)

Resolved: None received.

0028 Declarations of interest, members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB this does not preclude any later declarations)

Resolved: noted none received.

0029 Approval of minutes from last meeting

The minutes of the Full Council meeting held on 23rd May 2022 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: that they were a true record of the meetings decisions and signed by the Chairman. (*Local Government Act 1972*)

0030 Matters Arising

(i) PARISH STEWARD

PS was on leave the week he was scheduled to be in Codford.

JOBS FOR JULY:

1. Clear the greenery outside Green Hill Place and Rickworth Place along Green Lane
2. Clear the footpaths and pavements of overgrown hedges and weeds.
3. Clear around waste bin on New Road and bus shelter on Salisbury Road.
4. Pothole on the turnoff to East Farm on Chitterne Road

(ii) ASSET OF COMMUNITY VALUE – THE GEORGE

PC agreed to have an Extra Ordinary meeting, with a full council, the following Monday 18th to consider this. Invite Cllr Christopher Newbury to the meeting.

0031 Finance

(i) The balance on the accounts:

Bank balance to date; 11/07/2022 is £11581.26

(ii) Payments made since last meeting;

| | |
|--------------------------------|--|
| SHERRINGTON LANE MAINTANAINCE | £50 |
| ST PETERS PCC GRANT | £300 |
| ST MARYS PCC GRANT | £900 |
| VH GRANT | £3750 |
| WALC/NACL SUBS | £336.48 |
| COMMUNITY FIRST INSURANCE | £204.08 |
| PLATINUM JUBILEE ENTERTAINMENT | £50 |
| NEW PC LAPTOP | £389 |
| BADGE CLEAN LUNCH | £183.50 (paid out of the Badge Clean Fund) |
| WAGE(JUNE) | £469.76 |
| PAYE | £117.40 |

0032 Planning Applications

(i) Land Adjacent to the Grove, Codford, BA12 ONT: Consultation - PL/2022/04529.

NO OBJECTION

(ii) To consider how to respond to any planning applications made after the publication of this agenda

NONE

0033 Items of correspondence.

THANK YOUS

1. The Lord-Lieutenant, Mrs Sarah Troughton shared a letter from Mr Bruno Peek with thanks for joining in so enthusiastically with the Platinum Jubilee Beacon celebrations and all the other events

2. St Marys PCC thanked PC for the grant made towards the upkeep of the Church and Churchyards.

WYLYE AND DEVERILL VALLEY PARISH COUNCILS

Minutes for the meeting held on the 16th of July were shared with Cllr Howe.

WINTER PREPARATIONS 2022 - 23

Clerk to undertake an audit of the salt bins within the parish and inform the team which ones require refilling or replacing due to damage. **Action KG**

VIRTUAL FOOTWAY ON NEW ROAD

Communication from Highways Senior Traffic engineer following the traffic survey on New Road, concluded that she would not recommend the installation of a virtual footway at this time. She also updated on the likelihood of Cherry Orchard being adopted by Wiltshire Council as public highway and confirmed this is not likely to happen in the future. She confirmed that resource has been allocated to order and implement the car parking direction sign (for parking in the Village Hall car park) agreed at the last CATG meeting, this will be implemented in due course.

VADALISED WASTE BIN

Ideverde Waste collection team reported the waste bin located near Codford, A36 to Sherrington Road had been damaged. Cllr Thornton volunteered and reinstalled it.

PORT HOLES ON NEW ROAD

Communication received that My Wilts - Your Pothole case is now closed. They have been filled with loose gravel.

CROSSING THE A36 AND SPEED LIMITS

Concerns received from a parishioner about concerns over the speed of traffic on the A36; 50 mph at Deptford and Fisherton. Past the village to Codford the limit is 60mph till just before the Hillside Café. Five road junctions in the 60 zone, he requested PC to contact HE to reduce the limit to 50 mph. Also consider a pedestrian crossing at both ends of the village. PC agreed to contact HE. Clerk to follow up. **Action KG**

SELWOOD DEVELOPMENT

The project manager has been in touch and would like discuss plans for a potential new affordable housing development in Codford. Cllr Thornton volunteered to meet her, with the clerk.

0034 Area Board/Village Hall Reports

AREA BOARD

Next meeting will be held on 14th July. Cllr Neville to take on Area Board duties for PC.

VILLAGE HALL

Cllr Bartlett recorded a vote of thanks to the Fete Committee for a job well done; the Fete was a successful event.

0035 Matters to report/AOB

AED

Cllr Bartlett has been in touch with the Ambulance service to confirm renewal dates and costs for the AEDs. This will be in September 2023; cost has not changed; £2800 for both defibrillators. Clerk to confirm amount available in the AED fund. **Action KG**

GRANT FUNDING

Cllr Brayne reported that Locality are offering grants of up to £10000 towards the making of neighbourhood plans. PC recognise NP are essential as they help in keeping within planning policy etc ... PC agreed to investigate and discuss further at a future meeting.

BADGE CLEAN UP DAY

Cllr Thorton reported another successful badge clean up. 8 Australian service men with about 10 members of their families were joined by a group of 20 local volunteers, followed by lunch in the Village Hall.

0040 Agenda items for the next meeting

REVIEW OF PC POLICIES

TO CONSIDERED ADOPTING A NEIGHBOURHOOD PLAN

2022 MEETING DATES: (18th JULY to consider registering The George as an ACV)

17TH OCTOBER

21st NOVEMBER

Adjournment

The Chairman adjourned the meeting at 9.04pm

The next PC meeting is scheduled for 5th September 2022