

Codford Parish Council – Meeting Minutes – July 19th, 2021

Present

D. Bartlett **DB**
S. Dorrington **SD**
S. Howe **SH**
G Muckley **GM**
T Thornton **TT**

In attendance:

K. Grant, Clerk **KG**

Apologies

(Local Government Act 1972 s85(1))

C. Brayne **CB**
B. Smith **BS**
A. Rennie **AR**
D. Williams **DW**

0014 Open Forum

Mr Mike Davidson attended re: 0017 MATTERS ARISING (vi) OVERNIGHT PARKING.

He also updated PC on Neighbourhood Watch matters; noted that there is more visibility of police presence within the community since the police started performing the community policing teams. Given GDPR, the community needs to be encouraged to sign on to the community messaging service so more people are regularly updated with neighbourhood matters. He is proposing a meeting in September with all coordinators to forge a way forward.

Mr Louis Hoareau attended on behalf of the 3 Community Emergency Volunteers who were trained to respond to emergencies in the community. He informed PC that the volunteer scheme is still active and still has the emergency kit that the PC purchased. However, after 12 years, the current team would like to pass the reins over to new volunteers. PC is working on reviewing the Community Emergency Plan and agreed to combine it with the Flood Warning/Winter Emergency Plan.

0015 Interests.

(i) Cllr. S Dorrington declared an interest on planning application; PL/2021/06398, that was received after the publication of this agenda.

Cllr. T Thornton declared an interest in minute item 0021; AREA BOARD Grant.

(ii) Dispensations. None received.

(Localism Act 2011)

0016 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved and signed by the Chairman.

(Local Government Act 1972)

0017 Matters Arising

(i) EXEMPTION CERTIFICATE

PC signed the Annual Governance and Accountability Return (AGAR) Certificate which exempts the authority from review of the accounts.

(ii) REVIEW THE ACCOUNTS POLICY

Policy not ready, referred to next meeting. **Action CB & KG**

(iii) PEAS 2021-22

Planning for the 2021 - 22 winter season is underway and the PEAS application for next season are due in. Cllr Thornton and Clerk to carry out a stock take and follow up with the application for more supplies.

(iv) PARISH STEWARD

PS scheduled to be in Codford on 19-20th, but he has been assigned other duties which meant he was only able to attend on the 19th. Jobs assigned were mainly clearing the overgrown footpaths. Query footpath connecting the High Street to Green Lane; Cllr Dorrington to contact the landowner about keeping this footpath clear. PC also agreed to list all completed jobs in the minutes to keep parishioners updated. Clerk to revisit PS role and duties. **Action KG**

(v) DRAINS: HIGH STREET

Highways has no further action on this matter which now remains the responsibility of the Environment Agency and the property owners to manage.

(vi) OVERNIGHT PARKING

Concerns of trucks parking overnight on the lay-by in the High Street were brought to PC. Issue was discussed, and

PC decided to contact WC Highways for advice and ascertain what the conditions for parking were included in the planning application for the trucks feeding the bio digesting plant. **Action KG**

(vii) PETITION: TRAFFIC CALMING ON CHITTERNE ROAD

Metro count has now been sited on Chitterne Road near Beanis Path.

(vii) PARKING ON THE HIGH STREET

Ongoing. Waiting on approval of Waiting Restrictions that were submitted in January.

0018 Finance

(i) The balance of the accounts:

Bank balance to date; 17/05/2021 is £16,225.32

(iii) Payments made since last meeting;

WALC (Training)	£36
COMM. 1 st INSURANCE	£204.31
PARISH COUNCIL WEBSITE	£130
WALC SUBS	£346.66
CODFORD VH GRANT	£1000
PCC ST MARYS	£200
PCC ST PETERS	£700
VH GRANT	£2500
WAGE (JUNE)	£443.87
PAYE (JUNE)	110.80

ClIr Dorrington suggested conducting community engagements (possibly at the annual Village meeting) for the groups who benefit from the annual PC grants. PC agrees.

0019 Planning Applications

(i) Planning Applications:

(i) PL/2021/04720: Cleeve House, Hillside, Codford, Warminster, BA12 0JZ: Consultation

No objection

(ii) PL/2021/05145: The Surgery 35A Cherry Orchard Codford Warminster BA12 OPN: Consultation

PC supports this application.

(iii) PL/2021/03496: 120 High Street, Codford, Warminster, BA12 0NH: Consultation

No objection

(iv) PL/2021/04275: Ashdown Farm New Road Codford Warminster BA12 0NS: Consultation

No objection

(v) 21/01469/FUL: Manor House Cottage High Street Codford Warminster BA12 0NF: Consultation

PC objects:

The issue at stake is the cottage being occupied by a separate household, whose members and visitors might continue to park on the High Street for convenience. The applicant's agent argues that "By seeking to remove the occupancy (sic) the main thrust of the condition still applies, which is that the cottage shall not be separated from the Manor House." This is true in curtilage terms only, but not in the dwelling's use by a separate, independent household. PC continues to object.

(vi) PL/2021/03833: The Brambles, Green Lane, Codford, BA12 0NG: Consultation

PC is concerned about over development of the site; 3 dwellings and 2 businesses.

(vii) PL/2021/06398: 4 Old Bury Farmyard, Green Lane, Codford, Warminster, Wilts, BA12 0NY: Consultation

No drawings uploaded yet, PC to consider this in due course.

0020 Items of correspondence.

FOOTPATH MAINTENANCE

It has been noted that a kind volunteer has been for years maintaining the public footpath in Sherrington parish, running along the south bank of the River Wylye, and suggestions made for PC to consider contributing towards this and thank the volunteer for his generosity. ClIr Thornton to follow up. **Action TT**

PLAY AREA INSPECTION

ROSPA inspection for the Ball Court and Play Area is scheduled for a date in September

WILTSHIRE CITIZEN'S ADVICE

Cllr Bartlett proposed £100 donation from S137 and was seconded by Cllr Thornton.

SOUTHWEST WILTSHIRE COVID HEROES

Appeal from RT HON Andrew Murrison's office for nominations. PC proposed two services.

MP TO VISIT CODFORD

Andrew Murrison MP is reviving his 'Rural Rides' summer tour of villages and parishes throughout the constituency after the pandemic put face-to-face interactions on hiatus. He will be visiting Codford on 28th July at 5.15pm to meet local constituents who would like to raise any points of significance or just say hello.

PARKING IN CHERRY ORCHARD

Selwood to continue monitoring the situation with a view to introduce double yellow lines if necessary.

Selwood Neighbourhood Manager met with a contractor to discuss defining the parking spaces by the surgery which will be done soon.

0021 Area Board/Village Hall Reports

AREA BOARD

Cllr Muckley reported that the grant application for funds to install a fence along the edge of the village green was successful. A thank you note to be sent to the area board. Next meeting is on 16th September 2021.

Cllr Bartlett reported that the Village Hall AGM is scheduled for 28th July after the MP's visit. Allotments is on the agenda. Bar times opening remain Friday to Sunday.

0022 Matters to report/AOB

NATURE RESERVE

Cllr Dorrington reported concerned parents inquiring about the source of the water discharged into the brook. Clerk to follow up with Environment Agency who were previously contacted about this.

She noted that the footpath needs replenishing with bark, bird boxes need to be reinstated and the log sitting area needs new logs. Clerk to contact Whitehorse housing Association. **Action KG**

BADGE CLEAN

Cllr Thornton reminded of the badge clean scheduled for 25th July.

ENHANCEMENT OF BUS SERVICES

A consultation resulting from the Government allocating Wiltshire Council a Grant of £671,000 to help to improve the provision of local bus services in our area and asked for suggestions on how this should be spent. PC agreed to a suggestion to have another smaller bus service running alternate to the public bus. To also run weekends and later in the evenings.

MOBILE LIBRARY

Since the school installed gates, the mobile Library has not been able to use the school car park and has been parking in Cherry Orchard. PC has agreed to propose the use of the VH car park instead, subject to availability. Clerk to inform VH committee. **Action KG**

0023 Agenda items for the next meeting

REVIEW OF PC POLICIES

Clerk to share the template of the COMMUNITY EMERGENCY PLAN with Cllrs to enable feedback to get this compiled and published. **Action KG**

2021 MEETING DATES

11th October, and 15th November

Adjournment

The Chairman adjourned the meeting at 9.40pm

The next PC meeting is scheduled for 6th September