

## Codford Parish Council – Meeting Minutes – April 25<sup>th</sup>, 2022

### Present

C. Brayne **CB**  
S. Howe **SH**  
A. Rennie **AR**  
T Thornton **TT**  
D Williams **DW**

### Apologies *(Local Government Act 1972 s85(1))*

D. Bartlett **DB**  
G. Muckley **GM**  
S. Dorrington **SD**  
B. Smith **BS**

### In attendance:

K. Grant, Clerk **KG**

### 0001 Open Forum

No attendance

### 0002 Interests.

(i) Cllr Thornton declared an interest; Minute item 0006 (ii).

(ii) Dispensations. None received.

*(Localism Act 2011)*

### 0003 Approval of minutes from last meeting

The minutes had been previously circulated, taken as read and were approved and signed by the Chairman.

Amendment of minutes numbering was made.

*(Local Government Act 1972)*

### 0004 Matters Arising

(i) PLAN FOR QUEEN'S PLATINUM JUBILEE

PC has added to activities planned for the Jubilee weekend.

Thursday 2<sup>nd</sup> June at 9pm: Lighting of the beacon.

Saturday 4<sup>th</sup> June (11am – 2pm): Bring and share lunch with prizes to be won for the best platters. 1950's fancy dress. Best hat competition. Jubilee cake bake off competition. Snacks and soft drinks provided for the children. Bar open. Live music. Photo booth.

Cllr Howe to provide props for the photo booth and a prize. Cllrs Thornton, Williams and Brayne will also donate prizes for the various competitions.

(ii) PARISH STEWARD

Parish Steward cleared the pavement and layby, Salisbury Road. He also partially filled the pothole on New Road. Clerk to log this on MyWiltshire App to be completed by Highways. He cleared the gully outside Moonrakers. Was not able to attend on the Thursday, due to training. Was back on the Friday and worked with the road sweeper to clear the Old A36.

Jobs on the list (April)

1. Weed clearing, footpath joining High Street to Green Lane and the High Street, including footway to Budgens.
2. Complete Old A36 to Ivy Cottages
3. Pothole on Chitterne Road just north of Oxyard and on Green Lane/Rickworth Place outside Bury House.
4. Clear gully off High Street to Broadleaze, New Road (near white railings) and the grip on Green Lane opposite Church Acre

(iii) ALLOTMENTS UPDATE

PC have agreed to identify one or two people to meet up with and start the allotments project. **Action KG & CB**

### 0005 Finance

(i) The balance on the accounts:

Bank balance to date; 31/03/2022 is £20,066.15

(ii) Payments made since last meeting;

WASTE BIN (for the layby on Salisbury Road)	£139
CHRISTMAS CAROLS	£30
WAGE (APRIL)	£443.87
PAYE (APRIL)	£110.80
PIPER (ANZAC service)	£100

BUGLER (ANZAC service)

£100

**INCOME:** (1<sup>st</sup> PRECEPT INSTALMENT)

£9,270.52

(iii) Clerk to prepare Annual Financial report and have it ready for the Annual Village Meeting.

(iv) PC was updated about the new salary scale for clerk.

### **0006 Planning Applications**

(i) None

(ii) This planning application was circulated after agenda had been published.

PL/2022/03091 – Consultation: MANOR FARM GREEN ROAD CODFORD WARMINSTER BA12 0NP

*No Objection*

### **0007 Items of correspondence.**

None.

### **0008 Area Board/Village Hall Reports**

#### AREA BOARD

Next meeting will be held on 14<sup>th</sup> July

#### VILLAGE HALL

Clerk informed (on behalf of Cllr Bartlett) that the VHMC had offered a vote of thanks for the annual grant which has enabled the purchase of another set of chairs.

### **0009 Matters to report/AOB**

#### HIGHWAYS SITE MEETING

Cllr Thornton reported having met the Highways Traffic Engineering team to discuss the issues previously raised via the Warminster CATG.

1) Request for virtual footway – the length of New Road from Budgens. Although there is an existing footway at the garage end of New Road which a virtual footway could link to unfortunately at the other end where New Road meets Green Lane there is no existing infrastructure in which to link. These are all factors in the decision as to whether a virtual footway is an acceptable and safe solution. A traffic survey along New Road, has been requested, to determine vehicle volume, type, and speed.

2) Signage on the Spur Road off Cherry Orchard, requested by Wylve Coyotes After school club – discussions on signing and a staggered barrier took place at the site meeting, however this location is not part of the Public Highway and therefore any improvements and maintenance will be the responsibility of the landowner (Selwood). Cllr Bill Parks has kindly offered to contact Selwood Housing to arrange a site meeting to discuss the issues in more detail.

3) Request for a parking sign on junction of High Street with Cherry Orchard – because of parking issues with school and doctor surgery traffic, Codford Parish Council have confirmed visitors have permission to park in the village hall car park. A new signpost directing traffic to park can be installed at a relatively low cost if Warminster CATG agree to make it a priority for 2022/23 and fund it. There is usually a requirement for a 25% contribution to come from the local council.

#### VOTE OF THANKS

PC has offered a vote of thanks to the two young ladies who have chosen to do a litter pick around the village for their Bronze Duke of Edinburgh Volunteer Award. One picks up around the village hall grounds and carries out the weekly inspection of the children's play park. While the other carries out a general litter pick around the community.

#### COMPLAINT ABOUT LITTER

Clerk was contacted about litter (empty alcohol bottles and carrier bags) accumulating behind the well cover on the footpath joining High Street to Green Lane. Litter picking team to clear it. Notice to be put up and to also alert the local PCSO. **Action KG**

### **0010 Agenda items for the next meeting**

#### REVIEW OF PC POLICIES

#### 2022 MEETING DATES:

23<sup>RD</sup> MAY 11<sup>TH</sup> JULY 5<sup>TH</sup> SEPTEMBER & 17<sup>TH</sup> OCTOBER 21<sup>ST</sup> NOVEMBER

**16<sup>TH</sup> MAY (ANNUAL VILLAGE MEETING)**

At 7pm in the Village Hall. PC will be inviting groups and organisations in the community to present a report. Clerk to follow up. **Action KG**

### **Adjournment**

The Chairman adjourned the meeting at 9.05pm

**The next PC meeting is scheduled for 23<sup>rd</sup> May 2022**