

Codford Parish Council

Meeting Minutes – October 19th 2022 at 7.30pm

Present: Councillors Don Bartlett **DB**, Jon Neville **JN**, Brendan Smith **BS** Tom Thornton **TT**, David Williams **DW**

In attendance: The Parish Clerk, Ms. Karungi Grant **KG**.

Public Question Time

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

No attendance.

Report from Unitary Councillor

Wiltshire Council is starting to work on next year's budget. I was foreseeing that the high inflation we are suffering from would lead to much the same increase in Council Tax, but most of WC's spending is on wages, and the local government employers have made a national pay offer of 6.8 per cent, which one of our three local unions has agreed to already. WC is also carrying forward an underspend from last year, 2020/2021, and making savings where it can, so if the pay rise turns out to be 6.8 per cent it is looking as if we may be able to settle a budget for 2023/2024 within the present cap, which limits us to a 2 per cent increase, and we are aiming for that. Clearly, if inflation goes even higher this may be hard, and in the following year, unless it comes down it seems to me that the 2 per cent limit will need to be lifted.

0069. Acceptance of apologies for absence

Schedule 12 of the Local Government Act 1972

Councillors Alasdair Rennie **AR**, Chris Brayne **CB**, Sarah Dorrington **SD**, and Simon Howe **SH** sent their apologies. Council resolved their reasons for absence.

0070. Dispensations

None received

0071. To receive declarations of interests Local Authorities

(Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

None received.

0072. Exclusion of the Press and Public

Standing Order #1c The Parish Council may exercise their right to exclude the public and press by resolution from a closed meeting due to the confidential nature to be discussed pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960.

No items that the Press, and Public will need to be excluded on the agenda.

0073. To receive and sign the minutes of the meeting held on 5th September 2022 (Previously circulated) LGA 1972 Sch 12 para 41(1)

Resolved: that they were a true record of the meetings decisions and signed by the chairman.

0074. Staffing Committee Report

Referred to next meeting

0075. Matters Arising from previous minutes

Cllr. Neville updated parish council on webinar he attended about Electric Vehicle Charging Point; a survey is required to check viability. No financial gain to the community. A good mobile phone signal needed in the area. Siting should be away from residential area. Contract lasts only 5 years. Cllr Smith to share with parish council what is involved from a commercial point of view after a scheduled meeting.

0076. Planning

Town and Country Planning Act 1990.

Town and Country Planning (Development Management Procedure) Order 2015

Planning Application Consultation

Council discussed the below applications.

Application No: PL/2022/07099

Proposal: Removal of Condition 2 (noise) of PL/2021/03833 (Erection of a three-bedroom detached dwelling and conversion/extension of redundant bowling alley to a two-bedroom dwelling and associated external works)

SITE ADDRESS: The Brambles, Green Lane, Codford, BA12 0NG
No objection

Application No: PL/2022/07614

Proposal: T1 Western Red Cedar - Prune back the branches over the boundary wall by 2-3m to allow more light into the property, remove the ivy clad stem growing over the wall and prune back the canopy close to the house roof by 2-3m. To stop incidental damage and allow more light into the front of the property.

SITE ADDRESS: 4 WOOL HOUSE GARDENS, CODFORD, WARMINSTER, BA12 0PS
No objection

Application No: PL/2022/06878

Proposal: Dismantle and upgrade pole and upgrade 7 x HV spans

SITE ADDRESS: Land at Sherrington, Warminster, Wiltshire, BA12 0SN
No objection

The above-mentioned applications have been submitted to the County Council and are due to be determined soon.

0077. Parish Steward

Resolved: PC highlighted the following list of jobs for the Parish Steward in Sept.

1. Revisit work done on Green Lane and tidy it up - done
 2. Clear leaves drop from the trees - done
 2. Footpath to Budgens – done
- Future jobs to include general clearing of foot paths.

0078. Village Hall

Resolved: Report from Councillor Don Bartlett; updated parish council on plans of the Village Hall committee who are considering the possibility of solar panels on the village hall roof to help with energy costs.

0079. Defibrillator funds

Resolved: Clerk had previously circulated these to Cllrs

<i>Date</i>	<i>Description</i>	<i>In</i>	<i>Out</i>	<i>Balance</i>
01/07/14	FOOD FESTIVAL	213.71		£213.71
01/09/14	CAR WASH	128.00		£341.71
01/09/14	GARDEN PARTY	1158.26		£1,499.97
01/11/14	WHEELBURROW RACE	700.00		£2,199.97
01/11/14	RAFFLE ARTISAN FAIR	258.50		£2,458.47
01/12/14	80'S DISCO	548.01		£3,006.48
01/12/14	BUDGENS COLLECTION BOX	22.93		£3,029.41
01/01/15	BUDGENS FANCY DRESS+PO	857.28		£3,886.69
01/02/15	MR & MRS BURTON	40.00		£3,926.69
01/03/15	MR & MRS AVERY	100.00		£4,026.69
01/03/15	MRS ELGAR	241.70		£4,268.39
01/06/15	AREA BOARD GRANT	2000.00		£6,268.39
01/08/15	BUDGENS BOX	39.37		£6,307.76
01/09/15	M A SIEGHART	271.00		£6,578.76
01/07/15	SAFETY TECH		181.70	£6,397.06
01/07/15	SW AMBULANCE TRUST		3200.00	£3,197.06
01/07/15	H. MERCHANT		35.00	£3,162.06
01/10/15	D BARTLETT		49.50	£3,112.56
01/10/15	PEARS ELECTRONICS		80.00	£3,032.56
01/09/16	AED SIGNS		69.60	£2,962.96
01/12/16	VH HIRE		30.00	£2,932.96
01/09/17	VH HIRE		30.00	£2,902.96
01/07/19	VH HIRE		30.00	£2,872.96
01/07/19	CIL 1ST INSTALMENT	721.04		£3,594.00
01/04/19	PRECEPT 1ST INSTALLMENT	250.00		£3,844.00
01/09/19	AED REPLACEMENT UNITS		3360.00	£484.00
01/09/19	PRECEPT 2ND INSTALMENT	250.00		£734.00
01/11/19	CAFE MORNING GRANT	300.00		£1,034.00
01/01/20	CIL 2ND INSTALMENT	841.22		£1,875.22
01/04/20	CIL 3RD INSTALMENT	841.21		£2,716.43
01/04/20	PRECEPT 1ST INSTALMENT	250.00		£2,966.43
01/09/20	PRECEPT 2ND INSTALMENT	250.00		£3,216.43
01/04/21	PRECEPT 1ST INSTALMENT	250.00		£3,466.43
01/09/21	PRECEPT 2ND INSTALMENT	250.00		£3,716.43
01/04/22	PRECEPT 1ST INSTALMENT	250.00		£3,966.43
01/09/22	PRECEPT 2ND INSTALMENT	250.00		£4,216.43
				£4,216.43

0080 ILCA Training

Resolved: Council approved the Clerks registration for the Introduction to Local Council Administration (ILCA); a Level 2 course, to enable her to advance to CiLCA, Level 3. Online course priced at £120 including VAT.

0081. Approval of Parish Accounts for the months of July/August 2022

Internal Audit Accounts & Audit Regulations 2003 reg 2

Clerk updated that the Lloyds Bank account balance as of the 12th October 2022 is £15,092.85

0082. Wiltshire Council Precept Payment

The Parish Precept 2022/2023 second half payment of £9,270.52 has been received.

0083. Payments LGA 1972 s150 (5)

Council approved the items of expenditure listed below:

Invoices

Wages September	£587.16
Community Speed Watch Signage	£30.05
SLCC Subscription 2022	£134
Codford VH Grant (2 nd Instalment)	£3750
Ideverde JULY, AUG, SEPT @6.50	£23.40

Retrospectively

None

Receipts:

None

0084. Mandate and Variation Request to Bank for change of signatories

Resolved: Council approved the change of signatories for PC bank account and the mandate variation form was signed by Cllr Thornton. Cllr Brayne will be contacted for his signature.

0085. National Association of Local Councils Empowering Communities

Resolved: Council to approved Clerks attendance to the Conference. Virtual attendance for members at £60 including VAT. On Monday, 7th November at 10am

0086. Clerk's Report

Replacement Laptop

Resolved: Clerk reported that the new laptop has been updated with 30 free trial Microsoft Business Account. Clerk sought approval to upgrade to the business account with Microsoft 365 in the Cloud. The Microsoft 365 hosted cloud solution is designed to ensure Parish and Town Councils meet all key recommendations. Moving all key services to the Microsoft 365 Cloud will remove the need to host Council data and applications on-premises on either servers or desktops, and this will ensure the whole Council's data is in one easy-to-access, secure location. To benefit all round working practices.

Domain name and emails

Resolved: Clerk to contact Town and Parish Websites

Subs payment error

Resolved: Clerk reported having made a second payment for WALC subs. She has been in touch with the accounts office who have promised a refund.

Bookers card

Resolved: Council agreed to renew the bookers card. Clerk to follow up.

0087. Correspondence received

Flooding

Resolved: Council suggested sharing the Environment Agency contact. Cllr Brayne to advise further.

Speed Humps

Resolved: Councillors discussed request from a resident to narrow road and introduce speed

bumps with extra signage, at the far end of the High Street. Clerk to log this with CATG and seek advice from Cllr Bill Parks

0088. Meetings/Invites for Councillors to consider attending Warminster Area board

Resolved: Cllr Neville reported that he had not been able to attend the last meeting. Next meeting is on the 10th November 2022.

0089. Emails on the below list were received and sent to Councillors.

- Have your say on cycling and walking plans in Wiltshire – 7/09/2022
- Wiltshire warm spaces - mapping survey -14/10/2022;
PC discussed this and agreed if there is a need for it, and it was noted that a parishioner has suggested running a soup café, PC would look to support this.
- Wiltshire PCC to continue to lobby for police funding review – 14/10/2022
- Council Defibrillator Grant (copied to Cllrs Bartlett and Smith) – 6/10/2022
- Warminster and District Health, Well Being, and Social Care Forum – 6/10/2022

0090. Booklets, Brochures, and leaflets on the below list were received
Clerks and Councils Direct

0091. Parish Clerks Delegated Powers

LGA 1972 s101

NONE

0092. Notice of items to be taken into consideration at the next meeting in November.

Councillors approved the list below:
Community Emergency Plan update
Budget Preparations
Update Risk Assessment

0093. Matters to report

Cllr Neville reported that the bridleway at the top end of Longhedge to the Bio farm needs strimming. Cllr Williams to follow up.
Cllr Neville has volunteered to repaint the white railing alongside New Road.

0094. Date of the next meeting

The Council is asked to note that **Monday 21st November 2022** at 7.30pm is the date of the next meeting. All are welcome to attend.